

**Job Title:** Lifeguard

**Department:** Recreation

**Reports to:** Recreation Supervisor

**Key Areas of Responsibility:**

- Oversees all activities at Capon Spring's bathing beach and surrounding areas.
- Acts immediately to ensure the safety of guests in the event of an emergency.
- Explains and enforces rules, regulations, and policies to ensure the safety of guests.
- Supervises swimming activities and warns guests about unsafe situations or actions.
- Maintains constant surveillance of guests in the pool and ensures the safety of swimmers.
- May assist beginning swimmers to help them enjoy the pool.
- Assists swimmers in distress by using rescue techniques and equipment.
- Examines injured persons and administers first aid or CPR as necessary.
- Contacts emergency medical personnel in case of a serious injury.
- Provides emergency care and treatment until the arrival of emergency medical services.
- Monitors weather conditions for inclement weather and closes pool if unsafe conditions arise.
- Reports any safety issues to the Recreation Manager.
- Enforces all pool rules and warns against unsafe activities such as horseplay or running.
- Maintains cleanliness and orderliness of all pool areas including the dressing rooms and pool deck area.
- Inspects pool facilities, equipment and water condition to ensure that they are safe and usable.
- Assists in cleaning of the pool. Cleans and sanitizes exercise and emergency equipment.
- Monitors and records pool temperature.
- Opens and closes pool area.
- May assist in other areas of recreation or other departments as needed if the pool is closed for inclement weather or maintenance.
- Other duties as assigned by supervisor.

**Education:**

**Experience:**

- Minimum six (6) months experience as a lifeguard.

**Training:**

- Must have current life saving certification from an approved provider.
- Must have first aid/CPR certification.
- AED certification preferred.

**Knowledge and Characteristics:**

- Must be at least 15 years of age. (If under 16 must provide a school-work permit.)
- Swimming proficiency and comfort in all water conditions.
- Ability to react calmly and efficiently in emergency situations.
- Knowledge of water safety practices and procedures.
- Must have excellent customer service skills.
- Ability to interact with guests of all ages with diverse backgrounds.
- Must be able to lift up to 30 lbs without assistance and be physically able to perform the duties of the job.

**Tools/Equipment Used:**

- Two-way radio
- Pool rescue equipment (rescue tube, buoy, pole and hook, backboard)
- Whistle
- Water Thermometer
- AED
- First Aid Kit

**Terms of Employment:**

This is a seasonal position typically from Memorial Day through Labor Day. Hours will vary based on weather conditions and occupancy. Typical hours are from morning (9 am) until late afternoon/early evening (4 – 6 pm). May require some evenings (until 8 pm or 9 pm) when night swims are scheduled. Days will vary but will include weekend and holiday work. This is a part time, hourly position (approximately 20-30 hours per week).

This job description is not intended to and does not create a contract or offer of employment. If hired, employment will be on an at-will basis and can be terminated by either party.