



Bake Shop Assistant

Seasonal / Full or Part Time / Day Shift

Department: Food Service

Reports to: Bake Shop Supervisor / Food Service Manager

Starting Wage: \$13.00/hour+ depending on experience

Capon Springs and Farms is looking for individuals with a passion for baking and a desire to learn the art of creating delicious baked goods. In this role you will assist the Bake Shop Supervisor in assuring proper preparation of all Capon's fresh baked breads, rolls, cookies, cakes, pies, and pastries. Our from scratch desserts and breads have been passed down through generations and are a highlight of the Capon experience for our guests.

Key Areas of Responsibility:

- Prepares and bakes breads, rolls, and other baked goods such as cookies, cakes, pies, and pastries.
- Prepares specialty items such as birthday or anniversary cakes, or cookies for prizes.
- Measures and weighs ingredients to prepare batter, doughs, or fillings using scales or graduated containers.
- Places dough in pans, molds, or on sheets.
- Decorates cakes.
- Prepares grilled cheese sandwiches for guest meals as requested.
- Sets time and speed controls for mixing and blending machines.
- Sets time and temperature controls on ovens.
- Operates all bakery equipment such as ovens, mixers, and dough cutters.
- Cleans, breaks down, and stores all baking equipment.
- Other duties as assigned by supervisor/manager. Must be willing to work in other areas of the food service department as needed.

Education:

- High School diploma or equivalent preferred.
- Vocational degree/Certification in a culinary field is a plus.
- Must have or be able to obtain state food safety certification or county food handler's card.

Knowledge and Experience:

- Prior experience in a baking or related field is preferred.
- Ability to follow recipes and determine ingredients and quantity needed.
- Must be at least 16 years old due to child labor laws.
- Ability to safely and properly operate a variety of equipment including ovens, mixers, blenders, cutters, etc.
- Ability to maintain a professional, courteous working relationship with co-workers.

About Us:

Capon Springs is a seasonal mountain resort in the foothills of Hampshire County, WV. Our season typically runs from early May through mid-November. Co-workers must have flexibility in their work schedule, including weekends, and holidays, and possible overtime during the peak season. Starting pay is based on experience and education. Benefits for seasonal co-workers include free meals during the work shift; co-worker events and activities; discounts on goods and services at the resort; eligibility for AFLAC insurance plans; and 401k with employer match.

Capon Springs and Farms proudly offers a rich history, steeped in tradition and a commitment to our guests and co-workers. We invite you to learn more about our culture and company at www.caponsprings.net/careers.