



Food Preparation Worker

Seasonal / Full or Part Time / Day or Evening Shift

Department: Food Service

Reports to: Kitchen Supervisor / Food Service Manager

Starting Wage: \$12.00/hour+ depending on experience

Capon Springs and Farms is looking for enthusiastic persons to provide key services for the culinary and food service team in order to provide great service to our guests. In this role you will assist in various areas of the food service department to ensure timely completion of meal preparation and serving tasks while maintaining the highest standards in food production and presentation.

Key Areas of Responsibility:

- Prepares salads; slices meat, cheese, fruits, and vegetables; portions, chops, and stores food; weighs, measures and mixes ingredients; and prepares cold foods.
- Prepares and serves foods such as fruits, juices, cereals, and soups.
- Monitors food quality and serves food in proper portions and in proper receptacles.
- Ensures all prepped items are labeled and dated to maintain food safety.
- Safely operates all kitchen equipment ensuring it is cleaned and maintained properly.
- Works closely with other kitchen staff to ensure effective operations and timely service of meals.
- Sets up and breaks down the buffet line, cleans the buffet area at the end of the meal including wiping tables, sweeping and mopping as needed.
- Transports pans of hot food from the kitchen to the buffet line ensuring the buffet is full, clean, and presented in an attractive manner at all times.
- Eliminates waste and reduces expense through proper food handling procedures.
- Clean and sanitize all kitchen areas, tables, tools, utensils, and equipment.
- Sweep and mops food service stations as needed.
- Returns equipment and supplies to the appropriate storage location.

- Prepares boxed lunches per guests requests.
- Prepares beverages such as iced tea, lemonade, cocoa, or coffee.
- Interacts with guests and answers any questions about menu items.
- Other duties as assigned by supervisor/manager. Must be willing to work in other areas of the food service department as needed.

Education:

- High School diploma or equivalent preferred, but not required.
- Must have or be able to obtain state food safety certification or county food handler's card.

Knowledge and Experience:

- Must be able to lift/carry up to 25 lbs. and move in a full range of motion.
- Must be able to work in a fast paced environment.
- Experience in a food service industry is a plus.
- Ability to maintain a professional, courteous working relationship with co-workers.

About Us:

Capon Springs is a seasonal mountain resort in the foothills of Hampshire County, WV. Our season typically runs from early May through mid-November. Co-workers must have flexibility in their work schedule, including weekends, and holidays, and possible overtime during the peak season. Starting pay is based on experience and education. Benefits for seasonal co-workers include free meals during the work shift; co-worker events and activities; discounts on goods and services at the resort; eligibility for AFLAC insurance plans; and 401k with employer match.

Capon Springs and Farms proudly offers a rich history, steeped in tradition and a commitment to our guests and co-workers. We invite you to learn more about our culture and company at www.caponsprings.net/careers.